A special meeting of the Groton Board of Education was held on June 18, 2013, in Room 11 of the School Administration Building.

I. CALL TO ORDER

The meeting was called to order by Dr. Kirsten Hoyt, Chairperson, at 7:27 p.m.

PRESENT

Dr. Kirsten Hoyt, Chairperson
Mrs. Shelley Gardner
Mrs. Elizabeth Gianacoplos, Vice Chairperson
Mr. Robert Peruzzotti
Mrs. Patricia Doyle
Mrs. Beverly Washington
Mrs. Kim Shepardson Watson
Mrs. Rita Volkmann
Mr. Bob Witten, Consultant with McPherson and Jacobsen
Ms. Sharon Cox, Consultant with McPherson and Jacobsen

ABSENT

Mrs. Shelley Gardner
Mr. Robert Peruzzotti
Mrs. Beverly Washington
Mr. Chaz Zezulka

Review of stakeholder input regarding superintendent search (general themes):

Good things about the district:
- Diversity of population
- Great military presence
- Welcoming community to people from different backgrounds
- Historic area
- Citizens have deep sense of community commitment
- Parents supportive in schools
- Tourism
- Midway between NYC and Boston

Good things about the schools:
- Dedicated staff - certified and non-certified
- Strong music program
- IB and AP availability
- 21st century technology
- Diverse extra-curricular activities at FHS
- Support from taxpayers - I.e. Phase 1 passing
- Robotics program
- District forward thinking
- Improving test scores
- Meeting needs of SPED students
- Great volunteers
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Issues next Superintendent should be aware of:
- Complex and complicated government structure
- Financial resources dwindling
- Reduction in staff - less paras
- Residual tension between teachers/ administrators/central office
- Conflict among BOE members
- Trust needs to be re-established
- Consistent and coordinated integration of technology
- Central office turnover - looking for stability
- More PD
- Students would like a "voice"
- "Distressed" district
- Need long range planning - financial and facilities
- Make sure redistricting is done appropriately
- Know "history"

Skills, qualities, and characteristics of next Superintendent:  
- People person
- Comfortable with people from all walks of life
- Strong educational background
- Innovative, knowledgeable
- Strong track record of success
- Open, honest, approachable
- Collaborative, team builder
- Politically savvy
- Stand up for what is right
- Build consensus around a vision
- Strong communicator
- Open to new ideas
- Consensus builder
- Staying power (not a stepping stone)
- Integrity
- Student centered

It was stated that the survey is on website asking the same 4 questions.

The Consultant will provide the above information in a format that will be shared with the community and candidates. They will have it to the BOE in 2 weeks.

The Board reviewed the possible interview questions.
The Board reviewed the contract and compensation information. The Board/Consultants will get more information from CABE. Consensus agreed that the offered range would be $170,000 - $185,000.

Discussion of moving and interview expenses was held. Spouse expenses will be paid. The Board/Consultants will check with CABE as to standard practice of paying moving expenses.

Discussion of the Candidate Daily Interview Schedule was held.

**Change of timeline:**
- The BOE will meet August 26th to review resumes and select candidates to be interviewed.
- Interviews will take place the week of Sept. 16th.

A motion was made by Dr. Hoyt and seconded by Mrs. Watson to adjourn 9:40 p.m.

**PASSED - UNANIMOUSLY**